

Uzima In Our Hands  
Registered Charity Number 1153181



**Interim Trustees' Annual Report**  
**For the period 1.8.2019 To 31.7.2020**  
**For Uzima In Our Hands**



*Figure 1: 'Uzima Children Orphan Centre' in the Samia district of Western Kenya*

This is an INTERIM report. Uzima In Our Hands has decided to align its financial year with Uzima Children Orphan Centre, which runs per calendar year. For that reason, this year's financial year will run from 1 August 2019 – 31 December 2020. To ensure we can inform our supporter community, the trustees have agreed to make this interim report available.

Please note this report has not been audited.

## Uzima In Our Hands

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity Uzima In Our Hands (“the Charity”) was constituted as a trust by a trust deed made on 1<sup>st</sup> August 2013.

The Charity’s primary aim is to provide funding for the Uzima Children Orphan Centre. However, Uzima In Our Hands is a wholly separate entity from Uzima Children Orphan Centre.

New Trustees are appointed by the existing trustees. All trustees give of their time freely and no trustee remuneration was paid during the year.

During this financial year the Trustees were:

- Joy Mowle (Chair)
- Louise Collins (Treasurer)
- Rachel Beasley (Secretary)

The Trustees met 8 times during this financial year:

6 September 2019  
18 October 2019  
26 November 2019  
16 January 2020  
20 March 2020  
17 April 2020  
5 June 2020  
17 July 2020



#### Recruitment and Training:

Any trustee can suggest a new trustee to current trustees. If agreement is reached, the potential trustee is informally interviewed by one of the trustees; if further consensus is reached the person is then invited to a trustees meeting where an informed discussion and exchange of views takes place between all parties. At a separate meeting (possibly on the same day if appropriate), a decision is reached whether to invite the person to join the Trust. By this stage it is normally apparent if the person is / is not suitable and would accept the role of trustee if offered. If the person has accepted the role, they are then formally invited to a Special Meeting of Trustees which would immediately precede the next Trustees meeting at which they would be formally welcomed to the Charity and the statutory record of trustees would be amended accordingly. Prior to appointment trustees are sent full details of the Trust and Charity Commission guidance on trustees’ roles and responsibilities.

## OBJECTIVES AND ACTIVITIES

### The purposes of the charity as set out in its governing document

1. The relief of sickness and preservation of health and well-being.
2. The advancement of education.
3. The relief of financial hardship in particular, but not exclusively, for Uzima Children Orphan Centre in the Samia district of Western Kenya

### A Summary of the main activities in relation to those purposes for the public benefit



Figure 2: Evans Bwire Barasa

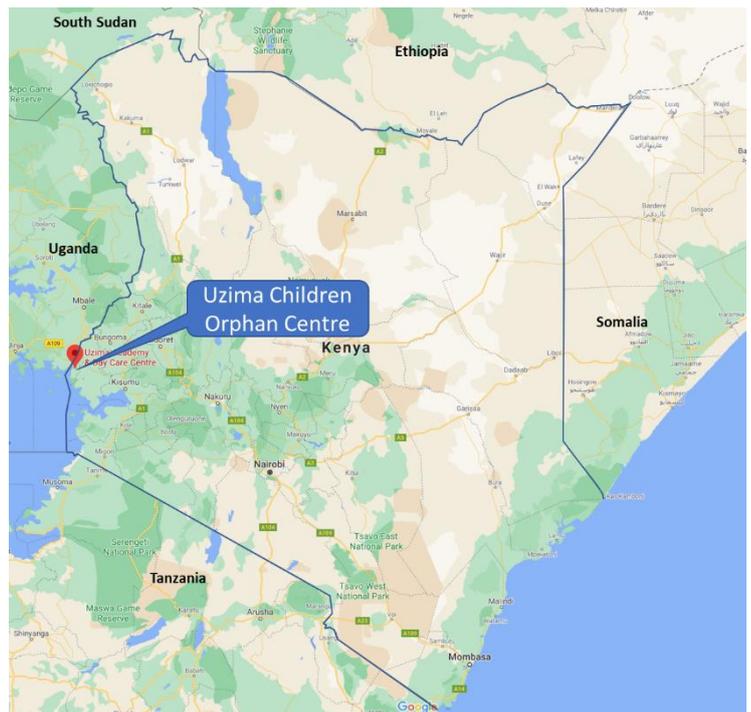
social worker employed by Uzima Children Orphan Centre offers further child and family support.

The Joy, the Chair of Trustees or another Trustee, visits Uzima Children Orphan Centre every year usually with a small group of supporters. In this way the communication and the understanding of the issues 'on the ground' are regularly improved and strengthened.

The Charity achieves its purposes for the public benefit through regular quarterly grants to Uzima Children Orphan Centre.

Uzima Children Orphan Centre is addressed to the public benefit of families with the care of orphaned or disabled children and children in exceptional need. Help and support are offered irrespective of tribe or religious affiliation.

All children at Uzima Children Orphan Centre attend pre-school or primary school classes. During the school day they receive 2 free meals. The children at Uzima Children Orphan Centre can access basic health care without charge at the nearby Buburi Health Clinic. Uzima Children Orphan Centre has a program to offer extra support to children with special needs and a further 4 attend a local special school (Faith, Merci, Sandra and Yvonne). A



**Covid-19**

The following table gives an impression of the COVID cases in Kenya, compared with the UK.

		May-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20
United Kingdom	new_cases	254,390	29,651	137,469	87,240	29,151	18,760	28,067
	new_deaths	37,385	2,050	23,999	11,336	2,956	828	308
	population	67,886,004	67,886,004	67,886,004	67,886,004	67,886,004	67,886,004	67,886,004
Kenya	new_cases	1,888	50	334	1,504	4,302	13,723	13,476
	new_deaths	63	1	14	48	81	181	242
	population	53,771,300	53,771,300	53,771,300	53,771,300	53,771,300	53,771,300	53,771,300
Per 100.000								
United Kingdom	new_cases	375	44	202	129	43	28	41
	new_deaths	55	3	35	17	4	1	0
Kenya	new_cases	4	0	1	3	8	26	25
	new_deaths	0	0	0	0	0	0	0

*Figure 3: Covid Cases in Kenya compared to the UK (source: covid19kenya.org @ 28th August 2020)*

When looking at these figures it is important to realise the following points:

- Reporting:  
Although the methodology of measuring and counting Covid cases is different per country and has changed over time, with an increase of insight, we also have to realise that the counting can be expected to be less exhaustive in Kenya due to lack of access to healthcare, tests and internet. As we know that in the UK many Covid cases were unaccounted for, we can expect this to be the case even more in Kenya.
- Health Care  
Kenya had in 2014 0.2 Medical doctors (including generalist physicians and specialist medical practitioners) per 1000 people, compared to 2.81 medical doctors per 1000 people in the UK. Kenya had only half the hospital beds with 1.4 beds per 1000 people in Kenya compared to the 2.93 beds per 1000 people in the UK (data from 2010, source covid19kenya.org). So, you can expect that the consequence of being exposed to the Covid virus is more dangerous in Kenya than in the UK.



*Figure :4 One of the local board members is a taxi driver, and he is delivering the food around the community by truck*

On a positive note, Kenya was relatively late in having the first Covid cases and quickly implemented several measures to hold the spread of the virus. These measures include:

- Closing the border with Tanzania and Somalia
- Testing drivers entering the country
- A nationwide dusk-to-dawn curfew
- A lockdown of the Nairobi Metropolitan Area and the Counties of Kilifi, Kwale, Mombasa and Mandera (this is not Uzima Children Orphan Centre)
- All bars, social places and entertainment joints were closed
- Halving the capacity of public transport
- Washing hands, wearing facemasks in public
- All schools in Kenya will remain closed until October 2020)
- Final year exams, usually taken in October and November, have also been cancelled.
- Students to repeat a year as schools had closed in mid-March, three months after the school calendar had begun.
- Colleges and universities are to reopen in September 2020 if they abide by strict guidelines



Figure 5: Happy faces when food is delivered

As you can imagine, these rules, as necessary as they are, have a real impact on Uzima Children Orphan Centre. As the centre is closed, the 340 children won't get their daily meals either. So the amazing team at Uzima Children Orphan Centre has redeployed themselves:

- Teachers are visiting pupils to stimulate ongoing education
- Teams of Uzima Children Orphan Centre distribute food, not only for the 340 children, but also their families (which could amount to about 1.700 people!)
- Buburi Clinic has made soap for Uzima Children Orphan Centre, which is distributed to the families.
- Face masks are distributed

Evans cannot distribute food as often as needed: each round of visits costs circa KSh 170,000 ( $\approx$  £1,300). The current quarterly food budget of KSh 495,000 allows for one round per month. Given that the team not only feeds the children, but also their families, we think at least two rounds per month would be required.



Figure 6: Newly delivered soap put to good use



*Figure 7: Desk sharing in practice*

When the schools are re-opening in October, Uzima Children Orphan Centre will need to abide to a number of rules. Although the rules still can change, it is foreseen that this will include the use of thermometers and strict limits on the numbers of pupils per classroom. At Uzima Children Orphan Centre, a maximum of 20 pupils per classroom will be possible – with 10 rooms available, this means 200 pupils at a time, not the 340-attending school before the Covid crisis. Also, the school will need more desks, as children currently share desks.

The local bank, KCB, is giving account holders a one-off hardship payment of 5% of the sum in their account, which will be claimed by Evans.

## ACHIEVEMENTS AND PERFORMANCE

### 1. The relief of sickness and preservation of health

#### Buburi Clinic

Buburi Clinic, which is about 4 miles from Uzima Children Orphan Centre, has played an essential role in the health care for Uzima Children Orphan Centre.

With the withdrawal of funding from the Friends of Buburi, the clinic is short of funds and hanging on by a thread. On top of that, the Covid crisis has created a real threat to the clinic and the people depending on the health care they deliver. There is a severe shortness of

PPE and essential equipment such as ventilators. It is clear they will be unable to help the most serious cases. Despite this the team has been incredibly helpful to Uzima Children Orphan Centre, treating the children free of charge.

Uzima In Our Hands donated KSh 240,000 (£1,900) to Burundi Clinic for that reason. Uzima In Our Hands also paid directly for the soap (£65).

It is a situation which needs the attention of the trustees continuously as Uzima Children Orphan Centre is depending on Buburi for the medical care.



#### Malaria



Figure 8: Photo credit: USAID/Wendy Stone

There has been lots of rain and following that quite a few cases of malaria. Nearly 40 children from Uzima Children Orphan Centre children have had the disease and have been treated at Buburi clinic. Some had it relatively mildly, and were given a cheap treatment, but 12 or 13 had to be hospitalised and were treated with artesunate, which is expensive. All children have been given the mosquito nets, 320 nets in total, each can cover 3 children, and are treated with a product which repels mosquitoes (KSh 100,000 or ca. £740).

#### Typhoid

In September 2019, several teachers and children came down with typhoid. Due to an action of one of our amazing sponsors, Uzima In Our Hands was able to pay for vaccination against typhoid. Our latest news was that there were no cases of typhoid at Uzima Children Orphan Centre.

## Other news

Before the Covid crisis, all children at the Centre received two meals a day, 5 days a week during term time. The Centre has been able to produce some of the food they eat as well as rearing poultry and keeping some milking cows (7) with their calves.

A school-based deworming program has provided worming tablets for every child at 6 monthly intervals. Treatment and prevention of jiggers has become less of a priority as only a very few children were found affected with jiggers. These children are monitored and treated. Medical Access letters from the school are issued to all the children at the Centre who need treatment, enabling them to obtain basic health care and treatment without charge through Buburi Health Clinic. 932 children were treated at Buburi between 1st August 2019 to 31st July 2020.

There was one girl (aged 9) who attended hospital as an inpatient for a leg problem. She went to CoRSU hospital in Uganda for surgery. She is not a pupil at Uzima Children Orphan Centre but this treatment was funded for her.

Uzima Children Orphan Centre deals with a number of pregnant teenagers and tries to support them where possible. There is the risk that these children stop their education which could jeopardise their chances for a better life.



Three children severely disabled by cerebral palsy, have come to our attention during the visit. Uzima Children Orphan Centre will organise that they are assessed at Nangina and Evans will check if Uzima Children Orphan Centre is allowed to give these kids day care in a free classroom as far as the Kenyan Gov. is concerned.

Also being investigated is the option to use Uzima Children Orphan Centre as a base to distribute wheelchairs for the wheelchair charity *Through the Roof*, to distribute them in the local area. This could make sense as there is plenty of demand in the area.

The water tower, the kitchen and the toilets, which we wrote about in our previous annual report, have been installed, thanks to generous donations of our supporters and hard work of the team in Kenya:



*Figure 10: The new water tower*



*Figure 9: Pascalia with the new stove*



*Figure 11: Toilets being constructed*

## 2. The advancement of education

Salaries for 17 teaching staff including a special needs teacher, 4 cooks, 1 groundsman, a social worker and 2 night watchmen have been funded through grants from the Charity. The total number of pupils at the end of the school year in December 2019 was 340 (up from 315).

The grievance policy, which was implemented last year, has now been signed by all staff, and the Roles and Responsibility document has clearly improved the organisation at the school.



Figure 12: Special Needs Classes

### Special Needs Education

Four children with disabilities whose special needs cannot be met within the Centre have attended two different boarding schools for children with special needs. Uzima Children Orphan Centre continues to provide for their school fees, transport to and from school and essentials such as bedding, uniform and toiletries.

Vivienne Collins, who was again part of the visiting team, was able to continue helping special needs training with her teaching experience and to review the system for special needs provision. Her work with the slower learners' teachers was very much appreciated. Lilian a new teacher was excellent and will head up the slower learners teaching.

### Teacher's training

The eight unqualified teachers continue to work on their qualification, following the requirements of the Kenyan government. They had all passed the first year but there will be 1 or 2 years more to go.

### Business training

To start thinking about vocational training, Louise Collins, one of our trustees and Maarten Herman gave an "Introduction to business" course, a Bible-based business training based on work of Reconxile. There was an encouraging response.

Linked to this, Uzima Children Orphan Centre is planning to make contact with 5 Talents ([www.fivetalents.org.uk](http://www.fivetalents.org.uk)), which is a simple way people can join together in developing countries and borrow a bit of capital to set up their own business.



Figure 13: Business Training

### Vocational Classroom

Before the Covid crisis, there was a real concern that the government will withdraw the licence for vocational training if the equipment is not in and the training hasn't started by October. The issue we are facing, beside the new issue with the Covid crisis, is that, with all the additional urgent investments (toilets, water tower, water harvesting, etc) the cost of the requested equipment, amounting to around £37,000) was prohibitive.

The decision, earlier in the year was made to see whether it could work to start with three departments, being hairdressing, tailoring and carpentry/masonry as these require least investment. Also starting with a smaller group of students, which would help to reduce the amount of equipment, is being considered.

Of course, the Covid crisis has put a big spanner in the works, as we might need the vocational classrooms as overflow for the primary classes.



*Figure 14: Vocational Classroom*

### 3. The relief of financial hardship

The trustees consider the best method of achieving their aim of the relief of financial hardship is through the provision of education and free school meals. In addition, extra support has been made available for families within the local community who care for orphans or vulnerable children and are in exceptional need. Three families have benefitted from some extra income or food to enable them to continue to care for orphaned children.

Especially during the period of the Covid crisis, while the school is closed, the relief of hardship through food deliveries has become an important pillar of the work at Uzima Children Orphan Centre.



#### 4. Visitors from the UK

This year we had two groups going to the centre, with in total 10 people.

They brought with them donations of uniform, sports equipment and educational materials. Joy, the chair of the Trustees, stayed at Uzima Children Orphan Centre in total for over 5 weeks.

These visits are not a holiday. Each visitor has been allocated activities to support the work of the Centre. Also, these visits are physical demanding: most visitors suffered some health issues while in Kenya, with one supporter falling terribly ill with amoebic dysentery. She was treated very well at Buburi Clinic and recovered soon.

##### Works in the pipeline

During the visit and following correspondence with the centre, it was clear there is still a lot to do, to make the centre more sustainable. On the list of important investments are:

- Finalising the water harvesting tank and guttering
- Borehole with solar panels for electricity
- Additional desks and thermometers for when the school reopens
- Lightning conductors to protect the buildings
- Fencing off the area around the school
- Books for lower school curriculum
- Repair of play equipment
- Replace glass in window with toughened glass
- Sort out electric from solar to pump for borehole
- Piki piki for school to help with the transport
- Nairobi yearly sporting event
- Fencing back field as insecure from people moving onto land.
- Mend flooring where it is uneven around school (pointed out as a fault by inspector)
- Teacher training remaining costs
- Lightening conductors on school.



*Figure 15: We're on our way! With special thanks to Wightlink, Isle of Wight Ferries & Savills Priory School*



*Figure 16: Local transport*

## 5. Other activities and news

### Clothing

Uzima In Our Hands bought shoes for the children and new sweatshirts as the previous ones were worn out. That is not a surprise, as for most children it is one of the only pieces of clothing they have, if not the only one.

All the children also received a drawstring bags for all the children with little goodies in it.



Figure 18: The Christmas elves have been busy: 340 drawstring bags...



Figure 17: Replacement required...



Figure 19: New Shoes!

### Animals

Uzima Children Orphan Centre has several animals which helps with the feeding of the Centre. There are:

Cows: There are 9 cows, which are being milked. The milk is given to the most vulnerable children in the centre. (*How could surplus be given to the staff?*)

Chickens: However, they are not laying many eggs at the moment as there is not always enough food for them.

Pigs: There are now two pig on the compound.



### 10) Play equipment

The much-used play equipment (see photo) at the centre needed repair. Uzima In Our Hand has send money to repair them, which has happened in the mean while.



*Figure 21: The Seesaw is in good use...*



*Figure 20: New play equipment*

### Board Committee

A Board Committee oversees the functioning of Uzima Children Orphan Centre. The board exists of 7 members plus Evans, the Director. Joy as chair of the trustees sits in on the meeting while visiting the Centre. In the last year, a new member joins the Committee, who is a church elder from the local Pentecostal church. The board meets a number of times per year.

One of the responsibilities of the board members is to visit the Centre regularly. Each member visits at least once a month.

## **SERIOUS INCIDENTS**

### Theft in Kenya

While in Kenya, the bedroom of Joy was entered and Kenyan shilling with the value of £235.70 was taken. This money was meant to pay for the cost of local purchases for the centre. The trustee used private money to be able to continue the work in Kenya and this money was reimbursed.

To prevent this from happening in the future, the money will be left with Evans, the director of the centre, in a safe.

### Fraud

During the year, Uzima In Our Hands was victim of a bank fraud, which more or less cleared the account of the charity and the account of one of our trustees. As it was evident that the security at the side of the bank was sub-optimal, all the funds were reimbursed by the bank.

We have ensured that all appliances used for the administration have up to date anti-virus and firewalls. Where possible we have implemented 2-step verification on all accounts. The current bank, NatWest, has a number of security concerns, among which no dual authorisation for payments and automatically linking personal accounts to business accounts (i.e. no sufficient ringfencing of the business accounts).

The trustees of the charity have decided to change bank, but this will be implemented in a way which causes limited impact on the supporters.

Although the fraudsters will have had sight on the NatWest bank accounts and were able to see the names of the supporters who donate through a standing order, they won't have seen any account numbers, address details or other personal information. Together with the ICO, we judged that it was not necessary to contact each supporter individually.

The fraud has been reported to NatWest, ICO and Action Fraud.

So, in the end the damage to the charity and its trustees was limited to sleepless nights and a near nervous breakdown.

If you have any concerns about this, please do contact the charity.

## FINANCIAL REVIEW

### Funding

The charity's primary source of funding is from Standing Orders from individuals in the form of sponsorship. This money thus donated is not given to the individual child but is used to provide a reliable source of income to keep the Orphan Centre running. This is made clear to would-be sponsors. Specific fundraising events are held to raise money for new projects such as the building of vocational classrooms. During the Covid crisis, it was very hard to start up or continue fundraising events. But with some creativity and some imagination, some of our supporters were able to make an impact.



*Figure 22: One of our most dedicated supporters is doing a 200 mile sponsored swim in aid of Uzima Orphan and Day-Care Centre.....2 miles to go.....and lockdown happens. Finishing off with*

### Reserves Policy

During the financial year, the Charity has succeeded in its stated aim to build a contingency fund of circa £5k. This level of reserves means that the Charity can respond to unforeseen emergencies or other unexpected need for funds. It also ensures continuity in the event of a large variation in income, or fluctuations in the exchange rate. Our aim is to retain sufficient funds to provide Uzima Children Orphan Centre with a steady income, and to consider planned commitments such as school fees and building work which may not be met by future income alone.

Uzima In Our Hand also builds up a reserve during the year, to be able to pay the school fees and costs for the 6 children going to a Special Needs school.

### Running Cost

At the moment, the quarterly budget for Uzima Children Orphan Centre is as follows:

Salaries	KSh	549,000	
Food	KSh	495,000	
Transport	KSh	64,500	
Airtime	KSh	19,500	
Social security, pension, etc	KSh	228,160	
Stationary	KSh	19,600	
Exams	KSh	9,800	
Expenses for Hospital Visits	KSh	40,000	
	KSh	1,425,560	≈ £ 11,225

During 2019 Uzima Children Orphan Centre was 100% funded by Uzima In Our Hands. This is a concern for the Trustees as to raise this amount is a stretch for Uzima In Our Hands, especially as additional funds are required for repairs and improvement of the infrastructure (borehole, lightening conductors, windows, etc.).

During the last financial year our regular income, which was 57% of our total income, covered 95% of the quarterly budget.

### Grants received

On top of the donations received from our supporters, Uzima In Our Hands received a grant from the Kitchen Table Trust (£6,000) which is used for the water harvesting project, which entails the installation of new pump + 3 water harvesting tanks. We will need to find an additional £3,000 to complete the project.



Figure 23: The existing Water harvesting tank

### Review of the charity's financial position at the end of the period

The accounts are prepared in accordance with GORP 2005 using the receipts and payments basis.

There have been no payments to the Trustees, related parties or volunteers except for the reimbursement of £235.70, which was used to recover the money stolen while in Kenya. The charity has no stock or any assets except the cash balances at the bank accounts or payment providers.

We continue to monitor our costs. To manage the banking charges, we are planning to close fund raising our account with Give As You Live as they charge 4%, compared to donations received via Face book & PayPal (1.8%) or TotalGiving with Stripe 1.38%.

Gift Aid continues to be a focus for the charity as it makes a significant difference. Last year we received £11,178.58 in Gift Aid, which is 13% of the total income of the charity.



The total receipts in our financial year 2019/2020 have been £9,642 lower than the previous financial year, due to a small decrease in donations, and a significant decrease in fundraising efforts.

We paid £74,822 to Uzima Children Orphan Centre compared to £101,188 last year. Our internal cost (consisting of bank charges and fundraising cost) was nearly 1% (i.e. 99% of the received funds are going directly to Uzima Children Orphan Centre). An increase in the internal cost was due to the further specification of bank charges (increase of £114) and cost for the website (£299).

### Details of fund materially in deficit

Not applicable

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity Number**  
1153181

**Principal Address**  
12, Sunset Close,  
Freshwater, Isle of Wight,  
Postcode: PO40 9JR



*Figure 24: Website:*  
[www.uzimainourhands.org](http://www.uzimainourhands.org)

**Names of the charity trustees who manage the charity**

Joy Mowle	Chair
Rachel Beasley	Secretary
Louise Collins	Treasurer



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

# Receipts and Payments Accounts

Charity Name

Charity number (if any)

For the period from

to

## Section A

## Receipts and payments

A1 Receipts	Unrestricted Funds	Restricted funds	Endowment Funds	Total Funds	Last Year
Donations	61,713	-		61,713	63,473
Fund Raising	4,604	-		4,604	15,978
GiftAid	11,179	-		11,179	13,498
Grants	6,000	-		6,000	1,000
Other Income	812			812	-
Interest	2	0		2	3
** Question - In **	-	-		-	-
<b>Sub total</b>	<b>84,309</b>	<b>0</b>	<b>-</b>	<b>84,309</b>	<b>93,952</b>
<b>A2 Asset and investment sales, etc.</b>				-	-
<b>Total Receipts</b>	<b>84,309</b>	<b>0</b>	<b>-</b>	<b>84,309</b>	<b>93,952</b>
<b>A3 Payments</b>					
Grants to Uzima Day Centre	- 72,537	-		- 72,537	- 97,385
Grants to Uzima S/N	-	-		-	- 3,140
Bank charges	- 445	-		- 445	- 331
FOB Transfer				-	-
Cost School Shirts	- 2,286	-		- 2,286	- 662
Fund Raising Cost	-	-		-	- 50
Admin Cost	- 299	-		- 299	-
				-	-
** Question - Out **	-	-		-	-
<b>Subtotal</b>	<b>- 75,566</b>	<b>-</b>	<b>-</b>	<b>- 75,566</b>	<b>- 101,568</b>
<b>A4 Asset and investment purchases, etc</b>				-	-
<b>Total Payments</b>	<b>- 75,566</b>	<b>-</b>	<b>-</b>	<b>- 75,566</b>	<b>- 101,568</b>
<b>Net of receipts / (Payments)</b>	<b>8,743</b>	<b>0</b>	<b>-</b>	<b>8,743</b>	<b>- 7,617</b>
<b>A5 Transfer of funds</b>	<b>- 0</b>	<b>-</b>	<b>-</b>	<b>- 0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>1,820</b>	<b>5</b>	<b>-</b>	<b>1,825</b>	<b>9,294</b>
<b>Cash funds this year end</b>	<b>10,563</b>	<b>5</b>	<b>-</b>	<b>10,568</b>	<b>1,678</b>

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds	Restrictd funds	Endowment Funds
<b>B1 Cash funds</b>	Bank - Main	8,523	-	
	Special	1,800	-	
	Vocational Room	-	5	
	Give As You Live	65	-	
	Paypal	96	-	
	Paypal Giving Fund	20	-	
	Stripe	59	-	
	<b>Total cash funds</b>	<b>10,563</b>	<b>5</b>	

	Details	Unrestricted Funds	Restrictd funds	Endowment Funds
<b>B2 Other Monetary Assets</b>				

	Details	Funds to which asset belongs	Cost (Optional)	Current Value (Optional)
<b>B3 Investment assets</b>				

	Details	Funds to which asset belongs	Cost (Optional)	Current Value (Optional)
<b>B4 Assets retained for the charity's own use</b>				

	Details	Funds to which liability relates	Cost (Optional)	Current Value (Optional)
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

signature

Print name

Date of approval